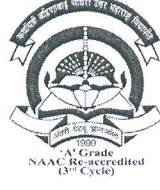


॥ अंतरी पेटवू ज्ञानज्योत ॥



**Kavayitri Bahinabai Chaudhari  
North Maharashtra University,  
Jalgaon**

# **SYBSC - English**

**Ability Enhancement Compulsory course**

**(wef 2019-20)**

## **S.Y. B. Sc. Communicative English**

**(w.e.f. 2019-20)**

### **Learning Outcome of the Course-**

1. Development of research aptitude in students will further boost their confidence for research. English is global language and to achieve professional success, practice of various skills is the demand of the hour
2. Present course is framed keeping in mind the requirements of science students
3. Present course contains the introduction to all the topics that science students need in their studies, job opportunities and research as well.
4. Introduction of practical work for internal assessment is from the view point of honing the writing and spoken skill of the students.
5. The practical work will also help to enhance the opportunity of interaction between students and teachers.
6. Research aptitude will be inculcated in the students due to practical work, so that they will actively participate in research convention like Avishkar, Indradhanushya, Anveshan etc.
7. Inculcation of research aptitude will further boost the students' confidence for research.

**S.Y B. Sc.**  
**Communicative English**  
**(w.e.f. 2019-20)**

**Sem. III**

**External -60**

**Internal- 40**

Theory- 01 credit (15 clock hours)

Practical- 01 credit is equal to 2 (30 clock hours)

**Objectives-**

- 1.To train the students to use English language for career purpose
- 2.To motivate students to write persuasively in English
- 3.To help students to use English language for academic and vocational purpose

**Unit-1 – Theory**

**Credit -01 (15 clock hours)**

- a. Introduction to basic communication and verbal- non verbal communication
- b. Application and CV writing
- c. Proposal writing
- d. Interview technique and presentation skill

**Sem. IV**

**Unit 1- Theory**

**Credit-01 (15 clock hours)**

- a. Barriers to effective communication
- b. Writing research paper

- c. Preparing power point presentations
- d. Writing formal letters and e-mail writing

**For Practical- IIIrd and IVth Sem. (for internal assessment)**

**One credit is equal to 02 credits (30 clock hours for each sem.)**

**Note for Teachers-**

- 1) The teachers should ask the students to maintain a practical book for the convenience of maintaining the practical and record of given marks.
- 2) The following list is for the sake of examples. The teachers can give topics as per their visualization and concerned subject.
- 3) BOS (English) has suggested some topics but the teachers can conduct the practical in the context of their domain.
- 4) The students must complete 04 practical (each sem.) in their practical book and it is mandatory for the student to enclose the certificate of completion of the practical by their subject teacher and their Principal in the practical book.
- 5) The subject teacher should submit all the checked and signed practical books to the Principal after the completion of practical exam.

The oral exam of Practical will conducted by the concerned subject teacher during regular teaching hours 15 days before the commencement of theory exam. And submit the mark list to Principal of the College

**Nature of Practical Examination-**

Practical exam is of total 40 marks. The division of 40 marks is as follows-

For practical book (4X5= 20 marks)	20 marks
Semester End Oral Exam.	15 marks
Student attendance and behaviour	05 marks

### **Objectives of the Practical-**

1. To acquaint the students with notion of writing skill
2. To develop scientific attitude of understanding their subject
3. To put on record their own observations and hone their skill of explanation

### **List of Topics-**

(Following are some examples but the subject teacher has the liberty of suggesting topic for practical keeping in mind the students' interest.)

1. Write an application for the job as research fellow
2. Prepare your elaborate bio-data/CV
3. Write proposal for research grant in your respective subject
4. Write proposal to the foreign university for collaboration in research project
5. Prepare Power Point Presentation on the topic taught to you in the classroom
6. Write a research paper on the topic of your choice

### **Question Paper Format for IIIrd and IVth Sem.**

<b>Q1. Broad Question on Unit 1- a (1/2)</b>	<b>12 marks</b>
<b>Q2. Broad Question on Unit 1- b (1/2)</b>	<b>12 marks</b>
<b>Q3. Broad Question on Unit 1- c (1/2)</b>	<b>12 marks</b>
<b>Q4. Broad Question on Unit 1- d (1/2)</b>	<b>12 marks</b>
<b>Q5. Short Notes on All Units (3/5)</b>	<b>12 marks</b>

### Recommended reading:

1. Hedge, T.- *Writing* 1988, Delhi OUP
2. Freeman, S. – *Written Communication in English*, Chennai, Orient Longman, 1988
3. Chakraborty Madhumita and others – *English Communication*, Delhi, Macmillan, 2017
4. Nawale Arvind and others- *An Introduction to Employability Skills*, Delhi, Macmillan, 2018
5. Novak, Tricia- *Interviewing : A Basic Guide*, Kindle edition, 2017
6. Steel William- *Presentation Skills*, America, Outskirts Press, Inc. 2009
7. Atwood Chritee Gabour- *Presentation Skills Training*, America (ASTD trainers' workshop series) ASTD Press
8. Cargill, Margaret & O'Connor Patrick – *Writing Scientific Research Articles* (IIInd edi). , Oxford, Wiley Blackwell, 2013
9. Mohan, Krishna and Meera Banerji, *Developing Communication Skills*, Delhi, Macmillan Pub. 2012
10. Rizvi, M. Ashraf. *Effective Technical Communication*. New Delhi: Tata McGraw Hill Education Private Limited, 2012